



Murdock Builders Merchants is a family-owned business with 15 locations across Northern Ireland and the Greater Dublin region. With over 400 employees, we are recognised as a leading company in our industry, supplying general and specialist building materials, timber and hardware to the construction trade, the DIY sector, and the public.

Our business is built on strong relationships, expert knowledge and consistently excellent customer service delivered by our dedicated teams.

Murdock Builders Merchants forms part of the wider Murdock Group, which also includes Brooks Timber and Building Supplies, DPV, Cranwood and Lotus Homes.

At Murdock Builders Merchants, we place great value on the relationships we build with our customers and employees. Our focus is on delivering an exceptional customer experience, supported by the expertise and professionalism of our skilled teams. We are committed to developing our people, ensuring we have the talent to fill new and existing roles as the needs of our organisation evolve. For us, it is more than business — it is a commitment to excellence in every interaction.

Haulage Co-ordinator Balbriggan

We wish to recruit a Haulage Co-ordinator to join our Balbriggan Branch to plan and control delivery schedules of products to our customers at the agreed time. This is an excellent opportunity for the right candidate to develop their skills and experience within our industry. You will play a vital role in our continued success, providing excellent customer service.

This role will include:

- Managing the day to day running of haulage in the branch
- Coordinating and scheduling multi drop deliveries for the three lorries in the branch
- Meet our customer requirements for the safe and efficient transport of their goods according to operating procedures and statutory requirements
- To manage the receipt of goods from suppliers, ensuring that goods are checked
- Completion of all required documentation/administration procedures
- Downloading Digital Tachographs for drivers
- Experience of working in a fast-paced environment

Criteria

- Previous relevant experience of working in a transport/logistics/warehousing operation
- Excellent Planning and Organisational Skills and be able to think logically
- Experience of working under pressure in a customer facing environment to give a high standard of customer service, resolving any issues as required
- Excellent Communication skills both verbal and written
- Must be IT literate and demonstrate knowledge of Microsoft Office
- Working knowledge of Digital Tachographs and transport legislation
- Good geographical knowledge of area
- Good general knowledge of building/timber materials or willingness to learn

Benefits

- Access to Company Pension Scheme
- Competitive Rate of Pay
- Staff Training
- Staff Discount
- Long Service Leave and Recognition

Closing date: Friday 19th June 2026

To apply please:

Email CV to: MRice@mbm.ie

Download application form from www.murdockbuildersmerchants.com

Murdock Builders Merchants is an Equal Opportunities Employer and welcomes applications from all sections of the Community